



*2023*

# Trustees Annual Report

## St Mary's Hornby

(Reporting on the calendar year 2022)

## Aims and purposes

St Mary's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Chris Lawton, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The PCC is also specifically responsible for the maintenance of St Mary's Church, Hornby.

## Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the groups that live within our parish. Our services and worship put faith into practice through prayer and Scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the gospel; developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the church of St Mary's.

## Achievements and performance

### Worship and prayer

The PCC maintains an overview of worship throughout the parish and the benefice, to which St Mary's church belongs.

The PCC is keen to offer a range of services during the month and over the course of the year, that our community find both beneficial and spiritually fulfilling. For example, Morning prayer provides a quiet, intimate, and reflective environment for worship whilst opportunities are provided for people to engage in a full range of styles of worship are provided, such as Family services and Holy Communion. As part of the Benefice of Lower Wensleydale other services are available across the other five parish churches in the benefice, including Simply Together, Café Church T.O.A.S.T. Services with the offer of prayer for healing, Patronal services, services to mark the Agricultural year, along with services such as; Vigils and Compline at specific occasions during the church year are also offered. During the period of Covid St Mary's church and the Benefice has also facilitated the attendance of a range of services through PhoneChurch. This continues with a regular PhoneChurch service enabling those unable to attend a service in person, able to participate over the phone.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services

friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping.

We open our church daily so that our community has the opportunity for private prayer.

### St Mary's Church Building

The fabric of the church building remains in sound condition.

There were no major works other than the essential deep clean and renewal of the bird proofing in the Tower. This was necessitated by the refusal of the tower clock engineers and roof alarm engineers to access the tower due to the proliferation of dead birds and bird droppings creating a health hazard. Such a clean-up was last attended to by John Morris, Robert Walker and Anthony Longstaff, wearing appropriate PPE, in around 2004. In view of the health hazard and, following an unsuccessful request to another cleaning company, a quote was obtained from Rentokil Limited and an appropriate faculty obtained. The work was completed over a period of three days.

The central heating oil boiler was found to be discharging fumes into the body of the church. Subsequent investigation discovered the boiler flu to be blocked by a bird nest. This was cleaned and the boiler serviced. The Tower clock and organ also received annual services although the organist has since reported a sticking key.

The roof alarm company GBSG Ltd attended to the annual service and for a time the system worked satisfactorily. However, problems with the connection to the monitoring station began to arise and towards the later part of the year there were numerous callouts to Peter Olsen and PCC members to reset the system following malfunctions. Having in the past fitted new universal sim cards, a booster aerial (at the cost of £851) and having moved the control panel more than once all in an attempt to obtain a more reliable signal, GBSG have now proposed hard wiring the control box on the top of the tower to the mains electricity for which work they have quoted £1076.08 plus Vat. It appears that they are clutching at straws and just trying new ways to obtain better reception with no guarantees and at our expense. Rev'd Chris is making enquiries about installing a telephone line to get internet connection for both the alarm system and for the use of the church. Meanwhile we intend to take up the matter with our insurers, Ecclesiastical. GBSG are one of their approved installers and were recommended by Ecclesiastical when they de-listed our original alarm company.

There are several outstanding issues which will need attention:

- The collapsed ceiling in the toilet still requires repair.
- The collapsing wall separating the upper and lower grave areas needs repair. (See Fabric report for 2021)
- One stained glass window has moved, allowing the ingress of rainwater and all of the opening windows need to be serviced to allow circulation of air to prevent further soiling of the interior glass. (See Fabric report for 2021)
- Although cosmetic, the Tower clock faces are in a very distressed state. (See Fabric report for 2021)

Proposals are in hand to obtain a faculty to remove a number of pews from the northwest corner of the nave in order to create a social area.

*In the absence of a Churchwarden, this report compiled by Anthony Longstaff.*

### Pastoral care

Some members of our parish are unable to attend church due to sickness or age. Rev'd Chris and Rev'd Lisle and members of the church have visited church members who have requested it, to celebrate communion with them either at their homes or in hospital when permitted.

### Mission and evangelism

Along with the other parishes in our benefice we have been able to reach out to our community on a number of occasions throughout the year at events such as.

- Platinum Jubilee Events
- Village Fetes and Church Events
- The Wensleydale Agricultural Show
- Hunton Steam Gathering

This year saw the return of community events with a very successful weekend in June titled 'A Thousand Years of History'. This featured a Garden Safari around the Parish and guided tours of the archaeological dig site. All of this accompanied in true Hornby fashion with refreshments. We are most grateful to Eric for his Historical input and Saly, Lara and the team for hosting the event.

Rev'd Chris continued his role as a chaplain to the Agricultural Community through his membership of the 'Agricultural Chaplains Association' & Yorkshire Churches Rural Business Support'. Principally this is through the Mart at Leyburn but also through visits to individual farms and businesses as well as through advocacy on farming issues.

Rev'd Chris also sits as a board member on several local charities and supports the deanery and diocese in active membership of the Area Mission and Pastoral Committee and the Leeds Board of Patronage.

### Safeguarding

There were no safeguarding issues to report.

One member of the PCC is yet to complete their DBS checks but has submitted a self declaration.

### Financial review

The Parish finances have been prepared by the Treasurer and Financial Statements presented by Kenneth Easby Limited, Chartered Accountants, in accordance with the Charities Act 2011. The statements are attached and include the Chartered Accountant's Report. [Appendix 1](#)

Parish Receipts have shown a good growth compared with 2021 with service collections, service fees for funerals and income from church activities all increasing to give an overall increase of £4,554 to £17,288. Included in this figure is a one-off Church Commissioners Energy Grant of £900. The highly successful Church Fete and Open Gardens weekend alone brought a net income of £1,941 and a day of Christmas activities also raised donations totalling £542. Congratulations go to Sally, Nigel, Lara and the many members of the PCC and congregation who contributed time and effort to the events.

Income was, however, considerably exceeded by Expenditure with costs rising by £6,754 to £26,573, producing a net 'trading' loss to the Parish of £9,285. Whilst much of this increase in costs was due to the essential professional cleaning of the Tower at £3,671 net

of Vat, that item together with the Diocesan Parish Share of £12,323, which was paid in full, was only met by the withdrawal of £10,000 from Cash Reserves. After two years in which the church grounds were maintained very generously without charge, we have now been invoiced for a full year's work for 2022 totalling £640. Unfortunately, this invoice was received too late to be included in the financial statements but should be taken into consideration when reviewing the position.

Finally, after the 2021 figures were rescued from deficit to surplus due to an increase in the trading value of the two Investment funds, a general fall in stock values at the end of 2022 produced a fall in book value of the funds amounting to £9,941.

The consequent 'net worth' of the Parish funds was £98,299, a drop of £19,225 in one year to add to the consistent continuing losses incurred in recent years.

### Summary.

The parish continues to lose funds at an alarming rate. As ever, the cost of maintaining a Grade 1 listed building funded by a static or falling regular congregation is proving to be a heavy burden. As previously mentioned, virtually every member of the regular worshipping community has committed to regular donations by either standing order or the Parish Giving Scheme leaving little scope to extend these avenues of income. Church events and activities are limiting our losses to some extent but to plan and execute a money raising event every month of the year is not an option given the size of the PCC and congregation.

We have a new Treasurer in Paul Carnell, who was proposed onto the PCC in November 2022, and the role of Stewardship Officer is being handed over to Nigel Milverton which may bring some added impetus to our income stream.

*Financial Review compiled by Anthony Longstaff, Acting Treasurer.*

### Reserves policy

It is PCC policy to try to maintain a balance on unrestricted funds that equates to at least three months' unrestricted payments to smooth out fluctuations in cash flow and to meet emergencies. Our reserves principally comprise the two Investment Assets as presented on the Financial Statements. We have no policy as such other than to try to avoid drawing against the investments which would reduce the level of investment income, currently £33,11.80 for 2022. We are however reaching the position where cash funds available to cover our Share and other expenses are now reduced to £52,54 and the investments and investment income will come under pressure to even meet the Parish Share commitment.

### Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is.

### Deanery Synod

One member of the PCC sits on the Deanery Synod – two lay seats remain vacant. This provides the PCC with an important link between the parish and the wider structures of the Church.

There were four ordinary Synod meetings and one special meeting during the year. The discussion focus for 2022 was on the Environmental & Zero Carbon Plan.

In February, there was a presentation by Rev'd Jeff Payne who gave examples of how churches can make practical changes to help the climate emergency. He had prepared a baseline spreadsheet to help churches calculate their emissions and guidance on how to offset. Members of the Finance task group offered visits to PCCs to assist with using the annual report templates that will keep the accounts in the Deanery consistent.

For five weeks in April and May a course run by the deanery, entitled Living in Love and Faith took place. The course looked at The Pastoral Principles which look at how areas of disagreement within church communities and across the church. It also focused on sexuality, marriage and relationships, by looking at the different viewpoints and understandings with the Church of England.

In May a special Synod met with Bishop Helen-Ann speaking on "What it means to be a Rural Church". Her talk emphasised thanking our congregation, resilience, creativity, attitude, being bold in being small, being a slow church (not fast asleep or frenetic) and accepting failure is an option.

The June meeting of the synod took place in Kirklington. The discussion topic speakers were Rev'd Jeff Payne and Jemima Parker the Diocese Environment Officer. The presentation with slides "Saving Creation: Six steps to Carbon Net Zero" gave lots of information on 'how to start a church's journey'. It was also emphasised how the Diocese had help and guidance on offer and also through the Church of England website.

In September the meeting was held in St Matthew's Church, Leyburn where Rev'd Dr Dave Bookless, the Director of Theology for A Rocha International gave a presentation on where Theology comes into Biodiversity and Climate Change. He encouraged preaching and explaining the importance of creation to our faith.

The final meeting of the year was held via Zoom in November. The speaker was Dr Anne Readshaw and her biodiversity talk was about managing grassland and road verges and making our villages more wildlife friendly.

There were the following new appointments:-

Gillian Lunn was ordained as curate for Leyburn and Bellerby.

Deanery Prayer meetings continued to be held on 4<sup>th</sup> Wednesday of each month.

## **Structure, governance and management**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary's the membership of the PCC consists of the incumbent, churchwarden and members elected by those members of the congregation who are on the electoral roll of the church.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

## **Administrative information**

St Mary's Church is part of the Wensley Deanery in the Diocese of Leeds within the Church of England. The correspondence address is The Vicarage, Patrick Brompton, DL8 1JN. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2011) and a charity currently excepted from registration with the Charity Commission.

PCC members who have served at any time from 1 January 2021 until the date this report was approved are:

**Ex-officio members:**

- Incumbent: The Reverend Robin David Christopher Lawton (chair)

**Warden:**

- Both Posts Vacant

**Denery Synod:**

- Both Posts Vacant

**Elected members:**

- Roger Clutterbuck (from May)
- Sally Elizabeth Milverton
- Nigel John Milverton (from May)
- Anthony William Longstaff - acting treasurer
- Doreen Longstaff (til May) PCC Secretary
- Lara Elizabeth Pike (from May) acting PCC Secretary
- One Seat Vacant

**Officer:**

- Mr Paul Carnell, (from September) assistant Treasurer

**Electoral Roll**

There were 42 parishioners on the Church Electoral Roll, of whom 17 are not resident within the parish.



Approved by the PCC on 17<sup>th</sup> April 2023  
and signed on their behalf by the Reverend RDC Lawton (PCC chairman)

## Appendix 1

### Independent Examiner's Report

I report on the accounts of the Church for the year ended 31<sup>st</sup> December 2022.

**ST MARY'S CHURCH, HORNBY**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022**

**ACCOUNTANT'S REPORT TO THE TRUSTEES ON THE UNAUDITED FINANCIAL STATEMENTS OF ST MARY'S CHURCH, HORNBY**

In accordance with the engagement letter dated 15 March 2022, in order to assist you to fulfil your duties under the Charities Act 2011, we have prepared for your approval the financial statements of St Mary's Church, Hornby for the year ended 31 December 2022 as set out on pages 2 to 5 from the charity's accounting records and from information and explanations you have given us.

This report is made solely to you, the charity's Board of Trustees, as a body, in accordance with the terms of our engagement letter dated 15 March 2022. Our work has been undertaken solely to prepare for your approval the financial statements of St Mary's Church, Hornby and state those matters that we have agreed to state to them in this report. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its Board of Trustees, as a body, for our work or for this report.

You have approved the financial statements for the year and have acknowledged your responsibility for it, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for its compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information.

*Kenneth Easby Limited*

Kenneth Easby Limited  
Accountants  
Oak House  
Market Place  
Bedale  
North Yorkshire  
DL8 1AQ

Dated .....20 MARCH 2023.....

**TRUSTEES' APPROVAL OF THE UNAUDITED FINANCIAL STATEMENTS OF  
ST MARY'S CHURCH, HORNBY**

We hereby approve the accounts for the year ended 31 December 2022.



.....  
Signed on behalf of the Trustees

A.W. Longstaff

Dated ..... 17/03/2023 .....

	Note	Unrestricted General Funds £	Unrestricted School House Funds £	Designated Funds £	GA Lamming Trust Fund £	Total 2022 £	Total 2021 £
<b>RECEIPTS AND PAYMENTS ACCOUNT</b>							
<b>Receipts</b>							
Voluntary Receipts							
<b>Regular Giving</b>							
Receipts from Donors							
		3,176				3,176	1,551
		1,606				1,606	1,818
		402				402	455
		3,108				3,108	3,297
		1,247				1,247	1,176
		9,539	-	-	-	9,539	8,297
Other Voluntary Receipts	4a	86				86	43
Activities for Generating Funds	4b	1,941				1,941	-
Receipts from Church Activities	4c	2,410				2,410	872
Investment Income	4d	1,313	1,999			3,312	3,028
<b>Total Receipts</b>		15,289	1,999	-	-	17,288	12,240
<b>Payments</b>							
Church Activities							
		(12,323)				(12,323)	(12,184)
Other Payments	4e	(14,250)				(14,250)	(7,635)
<b>Total Payments</b>		(26,573)	-	-	-	(26,573)	(19,819)
<b>Unrealised Gains/(Losses) on Value Of Investments</b>	2	(1,353)	(8,588)			(9,941)	12,078
<b>Movement between Funds</b>	3	11,925	(11,925)			-	-
<b>Net Movement in Funds</b>		(712)	(18,514)	-	-	(19,226)	4,499
<b>Funds Brought Forward</b>		27,925	88,470	979	150	117,524	113,025
<b>Funds Carried Forward</b>		27,213	69,956	979	150	98,298	117,524

### STATEMENT OF INVESTMENT ASSETS AND CASH FUNDS

#### Investment Assets

3133.29 CBF Investment Fund Shares 2	64,689	73,277
1561 M&G Charifund Units	22,939	24,292

#### Cash Funds

CBF Deposits: A/c 630087003D	3	1,266	1,250
A/c 630087004D		150	150
A/c 630087005D		1	1
A/c 630087006D		5,266	15,193
HSBC A/c 41219154		3,987	3,361
		98,298	117,524

**NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022**

1. The Financial Statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
2. An adjustment has been made to reflect the difference between the opening and closing value of the investment held as an unrealised loss or gain in the Financial Statements.
3. The movement in the designated funds during the year were:

	<b>Balance B/fwd £</b>	<b>Receipts £</b>	<b>Payments £</b>	<b>Transfer £</b>	<b>Balance C/fwd £</b>
Church Fabric Fund (Tower)	1	-	-	-	1
Pastoral Team Funds	131	-	-	-	131
Benefice Fund	847	-	-	-	847
	<u>979</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>979</u>

The movement in the Hornby 'School House' Fund during the year was:

	<b>Balance B/fwd £</b>	<b>Receipts £</b>	<b>Payments £</b>	<b>Transfer £</b>	<b>Balance C/fwd £</b>
Hornby 'School House' Fund	88,470	1,999	-	(20,513)	69,956

The Fabric Fund represents accumulated donations and appeals for fabric maintenance which can only be spent for that purpose.

The Hornby 'School House' Fund fluctuates in value as a result of the requirement that the fund value should represent the value of 3,133.29 shares in CBF Investment Fund plus the relevant balance standing to the credit of CBF Deposit Fund account 630087006D. The unrealised gains/losses and dividends are allocated to the relevant fund in which the securities are held.

**4. RECEIPTS AND PAYMENTS ANALYSIS**

	Unrestricted			Total	Total
	General Funds	School House Funds	Designated Funds	2022	2021
a) Other voluntary receipts					
Donations	86			86	43
	86			86	43
b) Activities for Generating Funds					
Receipts					
Snowdrop walk	-			-	-
Church fete & open gardens	1,941			1,941	-
	1,941			1,941	-
c) Receipts from Church Activities					
Fees for weddings and funerals (less Diocesan Share)	1,490			1,490	852
Pastoral Mission Funds	-			-	-
Benefice Fund	-			-	-
Church Commissioners' Energy Grant	900			900	-
War Grave Upkeep	20			20	20
	2,410			2,410	872
d) Receipts from Investments					
M&G Charifund Units	1,296			1,296	1,155
CBF Deposit	1			1	-
CBF Dividends		1,926		1,926	1,862
CCLA Gen A/c 630087003D	16			16	-
CCLA Fabric Appeal 630087005D				-	-
CCLA School House 630087006D		73		73	11
	1,313	1,999	-	3,312	3,028
e) Church Activities – Payments					
Deanery Levy	79			79	119
General Repairs & Maintenance	6,235			6,235	1,329
Less DCMS VAT reclaim	(914)			(914)	(598)
Churchyard Maintenance	150			150	-
Heat/Light	1,178			1,178	1,101
Insurance	3,772			3,772	3,739
Organists & Vergers	825			825	145
Vicars Expenses (net)	1,545			1,545	1,023
Stationery	217			217	82
Service expenses, Paschal Candles, Christingle, etc	285			285	197
School Leavers Bibles etc	-			-	-
Joint Parishes Pastoral Team	-			-	-
Benefice Fund	-			-	-
Charitable donations	542			542	240
Miscellaneous	336			336	258
	14,250	-	-	14,250	7,635
Capital Expenditure from Fabric A/c	-	-	-	-	-
	14,250	-	-	14,250	7,635

**Appendix 2**

### Rectors Report

2022 was another challenging year for us in the Benefice, however we continued to faithfully fulfil our mission in service to the community and worship of God. As in 2021 we saw changes to the pattern of gathering due to the ongoing concerns over Covid-19, however as the year progressed people started to return to something like pre-pandemic norms. Numbers attending services was significantly improved towards the end of the year and it was a joy to return to social gatherings again. As a benefice, we continue to grow together and for that I am deeply grateful. We made big strides in safeguarding training and certification and for that I am thankful to our PCC's and especially Julie. In terms of governance, we are still desperately short of officers and roll holders and this is now a pressing need that must be addressed. I am once again thankful to all who come together to be the church here in Lower Wensleydale and recognise the immense privilege it is to continue to serve this community.

### School Report

On roll at the start of September 2021 there were 15 students. There were some fluctuations during 2022 due to relocations and service postings. The current figure is 12 but we are hopeful that by September 2023 we will be up to 15.

Our collaboration with Snape and Thornton Watlass Primary School in a formal Collaboration continues to have many benefits for both staff and pupils. Pupils enjoy being part of a larger group of children when they join in activities at Thornton Watlass. All have participated in, amongst others, Science days and visits together.

Swimming was not able to take place regularly as the pool was being updated but hope to have lessons in 2022 to 2023 school year.

Our Executive Headteacher has appointed new members of staff as organisational changes were made at the start of the academic year 2021. Mrs Catherine Davies left for another post and an Early careers Teacher was appointed for Reception and key stage 1. Miss Tory Lindsay continued successfully as our Lead teacher. We said Goodbye to Mrs Williamson who has worked for over 20 years at school as a GTA.

Doreen Longstaff was reappointed as the Foundation Governor representing St Mary's and Rev'd Chris Lawton sits on the Governing Body as incumbent. Chris takes acts of Collective Worship in school and their leaving service July 2022 took place in church. Collective worship takes place at the end of every day.

Full Governing Body Meetings are held every term and there has been much work and a lot of positive changes to help ensure the school develop its Distinctively Christian role.

The Executive Head would welcome any involvement by PCC members in the school activities. Please ring to let school know you are going.